



**NOTICE OF PUBLIC MEETING
RETREAT MEETING OF THE BOARD OF TRUSTEES**

**Thursday, October 20, 2022 @ 9 a.m.
Center for Business – Conference Room 101,
610 North 4th Street, Burlington, Iowa**

Minutes

1.0 Routine Items

1.1 Call to Order, Roll Call, and Pledge of Allegiance

Board Chair Jeff Heland called the meeting to order at 9:01 a.m. Roll call indicated Trustees Heland, Nabulsi, Fife-LaFrenz, Hillyard and Johnson were present in the room. Also present were President Michael Ash, Treasurer Kevin Carr, Secretary Darcy Burdette, and SCC staff members Joan Williams, Janet Shepherd, and Chuck Chrisman.

1.2 Adoption of Formal Agenda

Trustee Fife-LaFrenz moved to approve the formal agenda. Trustee Nabulsi seconded. Motion carried.

2.0 Review/Discuss Board Self-Assessment

Board Chair Heland led a discussion about the Board's self-evaluation done annually. Each Trustee was asked to share their thoughts. They discussed the whether to continue the current process and how much time to spend on reviewing it. The Board concluded the discussion and agreed to review the current format of the self-assessment. It was agreed that the best place to review their self-assessment in the future is in a work session or retreat. They will continue the process of having the incoming Board Chair develop the goals for the new calendar year.

3.0 Cybersecurity

Vice President Chuck Chrisman gave a presentation to make Trustees aware of cybersecurity. He reviewed the types of attacks on our technology that occur and what measures SCC has taken to remain secure.

4.0 Keokuk Housing

President Ash reported that over the last few months, we have been reviewing options for residence life in Keokuk. Currently there are apartments off campus that provide housing for students, primarily women's basketball. NJCAA rules restrict the college from providing food and transportation. We recognize this as an issue.

President Ash noted that he and Vice President Carr met with a developer from Keokuk and he brought an idea. Vice President Carr attended a City Council meeting with the developer to explore whether the City Council would waive some of the costs of sewer lines, water lines, etc. and felt they seemed receptive. The major challenge lies in the cost of building a residence hall on campus and whether it would be sustainable.

Vice President Carr reviewed financing options allowable by the Iowa Community College Code. The best of those options would be a USDA Loan with 40-year amortization. He shared

the cost analysis and the opportunities and challenges for the Board to consider. Trustees held discussion.

5.0 West Burlington Housing

President Ash provided an update with regard to West Burlington Residence Life and Housing. Vice President Carr reviewed the current availability. He also reviewed the occupancy growth over the last approximate decade and the potential for future growth with additional sports and expansion of programs. Trustees discussed and were favorable of this plan for the future.

6.0 Student Wellness Initiatives – Maxient, CARE Team, Tele-Mental Health

Vice President Joan Williams updated the Trustees on the Student Wellbeing Initiatives. She reported that the Title III Strengthening Institutions Program Grant allowed the resources for a Student Wellbeing Assessment utilizing a consultant. The consultant has provided training for better use of the Maxient program and helped with training to re-vitalize the CARE Team. She also noted that the college is providing tele-mental health at no cost to students via Virtual Care and shared a report from Virtual Care to demonstrate how that service is being utilized. Trustees held discussion and asked some questions of Vice President Williams. They were appreciative of a better understanding of these initiatives.

7.0 College Reserves Discussion

Trustee Heland recommended having this discussion at the next regular board meeting. All Trustees were in favor.

8.0 Nursing Recruitment Plan

Vice President Shepherd reviewed the Health Professions Recruitment Plan including additional programs to be offered in Keokuk.

9.0 Adjournment/Lunch

There was consensus that the meeting be adjourned at 12:05 pm.

These minutes have been approved by the Board of Trustees and this is certified to be a true copy.



Darcy Burdette, Board Secretary